

**Attendance Non Teaching Staff- April - 2022**

**Quadra Institute of Ayurveda, Roorkee**

SN	Name of Faculty	Post	Presence in the month	Sunday / Weekly Off	Holiday	CL	CCL	ML	Ed.L	O.D.	Winter & Summer Break /Covid 19 /Special leave	Total Days
1	Mr. Yatharth Tiwari	HR & Admn.	23	4	2	1	0	0	0	0	0	30
2	Divya Jain	Administrator	24	4	2	0	0	0	0	0	0	30
3	Rohan	Maintenance Officer	2	0	0	0	0	0	0	0	0	2
4	Sermista Singh	Maintenance Officer	24	4	2	0	0	0	0	0	0	30
5	Ruby	Sale & Purchase Officer	24	4	2	0	0	0	0	0	0	30
6	Vidhi	Office Uptdt.	24	4	2	0	0	0	0	0	0	30
7	Mr. Sanjay Kumar	Librarian	23	4	2	1	0	0	0	0	0	30
8	Arun Giri	Asstt Librarian	24	4	2	0	0	0	0	0	0	30
9	Ravinder Singh	Accountant/ Cashier	24	4	2	0	0	0	0	0	0	30
10	Deepak Kumar	Office	23	4	2	0	0	1	0	0	0	30
11	Parul Saini	Office Computer Operater	7	1	0	0	0	0	0	0	0	8
12	Shahidujama	Office Assist	23	4	2	1	0	0	0	0	0	30
13	Mr. Umesh	Lab.Technician	24	4	2	0	0	0	0	0	0	30
14	Manav Bhatnagar	Lab.Technician	22	4	2	2	0	0	0	0	0	30
15	Afjal	Lab.Technician	24	4	2	0	0	0	0	0	0	30
16	Samlesh Kumar Giri	Lab.Techn.	24	4	2	0	0	0	0	0	0	30
17	Mayank Chaurasia	Lab.Technician	24	4	2	0	0	0	0	0	0	30
18	Sagar	Lab.Technician	25	4	1	0	0	0	0	0	0	30
19	Atul Sharma	M Keeper	25	4	1	0	0	0	0	0	0	30
20	Shashi Kanta Devi	M. Keeper	25	4	1	0	0	0	0	0	0	30
21	Pavan Singh	M Keeper	24	4	2	0	0	0	0	0	0	30
22	Akshay Kumar	Lifter	25	4	1	0	0	0	0	0	0	30
23	Mainka	Attendent	24	4	1	0	0	0	0	0	0	29
24	Brijesh	Attendent	4	0	0	0	0	0	0	0	0	4
25	Neetu Kumar	Attendent	24	4	2	0	0	0	0	0	0	30
26	Reshma	Attendent	27	4	1	0	0	0	0	0	0	32
27	Mr. Sanjay Saini	Lab Assistant	24	4	2	0	0	0	0	0	0	30
28	Mr. Shubham	Peon	25	4	1	0	0	0	0	0	0	30
29	Mr. Bhagat	Peon	24	4	2	0	0	0	0	0	0	30
30	Mr. Rajesh	Gardener	24	4	2	0	0	0	0	0	0	30
31	Guddi	MPW	25	4	1	0	0	0	0	0	0	30
32	Sunita	MPW	28	4	1	0	0	0	0	0	0	33