

**Attendance College Non-teaching Staff - SEPTEMBER - 2021**  
**Quadra Institute of Ayurveda, Roorkee**

SN	Name of Staff	Post	Presence in the month	Sunday / Weekly Off	Holiday	CL	CCL	ML	Ed.L	O.D.	Total Days Attendance
1	Mr Yatharth Tiwari	HR & Adm. Officer	25	4	0	1	0	0	0	0	30
2	Divya Jain	Administrator	14	2	0	0	0	0	0	0	16
3	Rohan	Maintenance Officer	16	2	0	0	0	0	0	0	18
4	Ruby	Sale & Purchase Officer	13	2	0	0	0	0	0	0	15
5	Vidhi	Office Superintendant	14	2	0	0	0	0	0	0	16
6	Mr. Sanjay Kumar	Librarian	25	4	0	0	0	1	0	0	30
7	Arun Giri	Asstt Librarian	26	4	0	0	0	0	0	0	30
8	Mr. Ravinder Singh	Accountant/ Cashier	26	4	0	0	0	0	0	0	30
9	Mr. Deepak Kumar	Clerk	25	4	0	1	0	0	0	0	30
10	Miss Ritu	Comp. Operator	26	4	0	0	0	0	0	0	30
11	Sunil Kumar	Clerk	4	1	0	1	0	0	0	0	6
12	Shahid	Clerk	4	0	0	0	0	0	0	0	4
13	Samlesh Kumar Giri	Lab.Tech.	25	4	0	1	0	0	0	0	30
14	Mr. Umesh	Lab.Technician	26	4	0	0	0	0	0	0	30
15	Manav Bhatnagar	Lab.Technician	24	4	0	2	0	0	0	0	30
16	Manjeet	Lab.Technician	13	2	0	0	0	0	0	0	15
17	Mayank Chaurasia	Lab.Technician	5	1	0	0	0	0	0	0	6
18	Afjal	Lab.Technician	26	4	0	0	0	0	0	0	30
19	Anuj Kumar	Lab.Technician	26	4	0	0	0	0	0	0	30
20	Ajai Sharma	M Keeper	26	4	0	0	0	0	0	0	30
21	Shashi Kanta Devi	M. Keeper	26	4	0	0	0	0	0	0	30
22	Pavan Singh	M Keeper	26	4	0	0	0	0	0	0	30
23	Akshay Kumar	Lifter	26	4	0	0	0	0	0	0	30
24	Mr Aman Gupta	Attendent	26	4	0	0	0	0	0	0	30
25	Rakesh Kumar	Attendent	26	4	0	0	0	0	0	0	30
26	Reshma	Attendent	26	4	0	0	0	0	0	0	30
27	Neetu Kumar	Attendent	26	4	0	0	0	0	0	0	30
28	Mr. Sanjay Saini	Lab Assistant	25	4	0	1	0	0	0	0	30
29	Mr. Shubham	Peon	26	4	0	0	0	0	0	0	30
30	Mr. Bhagat	Peon	26	4	0	0	0	0	0	0	30
31	Mr. Rajesh	Gardener	26	4	0	0	0	0	0	0	30
32	Guddi	MPW	26	4	0	0	0	0	0	0	30
33	Sunita	MPW	26	4	0	0	0	0	0	0	30

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